

## Privacy and Confidentiality

# Privacy Statement

Your privacy is important to ALPHATECH SYSTEMS LIMITED hereinafter referred to as ALPHATECH. This privacy statement provides information about the personal information that ALPHATECH collects, and the ways in which ALPHATECH uses that personal information.

### Personal information collection

ALPHATECH may collect and use the following kinds of personal information:

- Information about your use of this website (including information gathered by Cookies and page tracking utilities)
- Information that you provide for the purpose of registering with the website (including name and company information, and contact information)
- Information about transactions carried out over this website (including product and other information gathered during the order process)
- Information that you provide for the purpose of subscribing to the website services (including name and contact information)
- Any other information that you send to ALPHATECH.

### Using personal information

ALPHATECH may use your personal information to:

- Administer this website
- Personalize the website for you
- Enable your access to and use of the website services
- Send to you products that you purchase
- Supply to you services that you purchase
- Send to you statements and invoices
- Collect payments from you
- Send you marketing communications

Where ALPHATECH discloses your personal information to its agents or sub-contractors for these purposes, the agent or sub-contractor in question will be obligated to use that personal information in accordance with the terms of this privacy statement.

In addition to the disclosures reasonably necessary for the purposes identified elsewhere above, ALPHATECH may disclose your personal information to the extent that it is required to do so by law, in connection with any legal proceedings or prospective legal proceedings, and in order to establish, exercise or defend its legal rights.

ALPHATECH will not sell or otherwise use any information you provide for any purposes other than those specified above.

### Securing your data

ALPHATECH will take reasonable technical and organisational precautions to prevent the loss, misuse or alteration of your personal information.

ALPHATECH will store all the personal information you provide.

Information relating to electronic transactions entered into via this website will be protected by encryption technology.

### **Cross-border data transfers**

Information that ALPHATECH collects may be stored and processed in and transferred between any of the locations in which ALPHATECH operates to enable the use of the information in accordance with this privacy policy.

You agree to such cross-border transfers of personal information.

### **Updating this statement**

ALPHATECH may update this privacy policy by posting a new version on this website.

You should check this page occasionally to ensure you are familiar with any changes.

### **Other websites**

This website contains links to other websites.

ALPHATECH is not responsible for the privacy policies or practices of any third party.

### **Contact ALPHATECH**

If you have any questions about this privacy policy or ALPHATECH's treatment of your personal information, please contact us:

- by telephone to 09 580 1959 or 0800 ALPHATECH (0800 257 428)
- by email to [customersupport@alphatech.co.nz](mailto:customersupport@alphatech.co.nz) or
- by post to

*Alphatech Systems Ltd*  
*PO Box 62613*  
*Greenlane*  
*Auckland 1546*  
*NEW ZEALAND*